

**BOROUGH OF WALDWICK  
REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL SERVICES  
REDEVELOPMENT ATTORNEY  
FOR THE 2025 CALENDAR YEAR**

**NOTICE TO RESPONDENTS**

Pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and in accordance with the "Fair and Open Process" under N.J.S.A. 19:44A-20.4 et seq., the Borough of Waldwick is soliciting qualifications for the following professional services for the 2025 calendar year:

- Redevelopment Attorney

**Submission Requirements:**

Respondents are requested to submit a proposal providing the Borough Committee with information to evaluate the firm based on the following factors:

- A) Experience and reputation in the field.
- B) Knowledge of the subject matter.
- C) Availability for required meetings.
- D) Resources available (personnel, facilities, equipment).
- E) Qualifications and experience of personnel and major projects.
- F) Any other factors for the Borough Committee's evaluation.

**Response Instructions:**

Identify which position(s) you are applying for. Submit one (1) original proposal; no copies are necessary.

**Addenda and Proposal Responsibility:**

Pursuant to N.J.S.A. 40A:11-23c, an addenda may be issued. It is the respondent's responsibility to be informed of any addenda. Check the Borough website <https://www.waldwicknj.gov/purchasing> for updates before submission.

**Deadline and Submission Address:**

All proposals must be submitted to the Municipal Clerk's Office, Administration Building, 63 Franklin Turnpike, Waldwick, NJ 07463, by **Thursday, July 10, 2025 at 11:00 a.m.** Proposals will be opened publicly and evaluated thereafter by the Borough Committee.

**Compliance:**

Bidders must comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq. (Affirmative Action requirements), and N.J.S.A. 19:44A-20.4 et seq., P.L. 2004, Chapter 19 (amended by P.L. 2005, c.51).

**Evaluation and Rights:**

The Borough Committee will evaluate proposals based on the Borough's best interests and reserves the right to reject any and all proposals.

**Contact Information:**

For inquiries, contact Steven Neale, Borough Administrator/Qualified Purchasing Agent, at [sneale@waldwicknj.gov](mailto:sneale@waldwicknj.gov).

FOR THE BOROUGH OF WALDWICK

Steven Neale, CPM, QPA  
Borough Administrator

Posted: July 3, 2025